

SAN DIEGO COMMUNITY COLLEGE DISTRICT

Office of the Chancellor

CITY COLLEGE – MESA COLLEGE – MIRAMAR COLLEGE – CONTINUING EDUCATION

DISTRICT GOVERNANCE COUNCIL

May 1, 2013

3:00 p.m. – Room 245

AGENDA

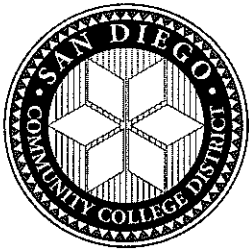
- *1.0 Review Minutes of April 17, 2013
- *2.0 Review of Board Agenda for May 9, 2013
- 3.0 Additional Agenda Items
- 4.0 State Budget Update Carroll, Dowd
- 5.0 Roundtable

*Attachments

BOARD MEETING scheduled: Thursday, May 9, 2013 – 4:00 p.m.
District Office – Room 235/245

Next DGC MEETING scheduled: Wednesday, May 15, 2013 – 3:00 p.m.
District Office – Room 245

Visitors and observers are welcome. The District Governance Council (DGC) follows an open process and conducts open meetings. However, because of limited space, we ask that visitors sit in the extra chairs provided against the walls to leave room available at the table for voting DGC members. Your help is appreciated.



SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE – MESA COLLEGE – MIRAMAR COLLEGE – CONTINUING EDUCATION

DISTRICT GOVERNANCE COUNCIL MINUTES

April 17, 2013

Present: Allen, Beebe, Betz (for Umstot), Buckley (for Hsieh), Burgess, Dowd, Figueroa, Greenberg, Haidar, Haro, Hinkes, Kovrig, Lee, Liewen, Luster, Moreno, Neault, Rhodes, Surbrook, and Chairperson Chancellor Carroll

Absent: Hsieh, Jackson, Pawlak, Umstot

Guests: Mills, Picou

1. APPROVAL OF MINUTES

The minutes of April 3, 2013, were approved.

2. STATE BUDGET UPDATE & ADVOCACY TRIP

Chancellor Carroll updated members on the state budget development process and reported on her recent trip to Sacramento to provide advocacy with regard to how the governor's January 10th 2013-14 Budget proposal will be distributed for items such as apportionment funding, student success, and the deferral buy-down. More will be known with regard to the State's 2013-14 budget intention with the release of the governor's May Revise in mid-May. Of special concern is the governor's proposal to shift responsibility for Adult Education from K-12 to community colleges and eliminate four of the nine categories funded by the state. Chancellor Carroll and Continuing Education President Anthony Beebe recommended that the nine categories of Adult Education remain and that funding for the programs offered be made by the local districts with community colleges focusing on basic skills and ESL programs. They also suggested a long-term plan, developed by Dr. Beebe, for reorganizing Adult Education statewide as a system of regional centers for transitional studies that would allow regions more time for careful planning to adapt to organizational needs.

3. CONTRACT FACULTY HIRING RESOLUTION

Miramamar College Academic Senate President Daphne Figueroa shared information regarding a resolution to support the filling of critical faculty shortages across the District. The resolution was initiated by the Miramar College Academic Senate and has now gained support from the City College, Mesa College, and Continuing Education Academic Senates.

4. CCC BACCALAUREATE DEGREE OPTION

Chancellor Carroll handed out information about the issue of California community colleges offering baccalaureate degrees. Twenty-two U.S. states allow community colleges to award these degrees in selected vocational/career technology fields such as Education, Technology, Nursing, and Health. It was recommended that a task force be established by the California Community Colleges Chancellor's Office to review this issue.

5. **STUDENT PARKING PERMIT FEE INCREASE**

Parking Services Supervisor Debra Picou opened discussion regarding the need to raise student parking permit fees to cover ongoing and deferred maintenance costs. Chancellor Carroll asked that more information be sent to members by email showing a comparative chart of current SDCCD student parking fees with other local colleges, as well as data showing deferred maintenance costs.

6. **DISTRICT STRATEGIC GOALS 2013-2017**

Vice Chancellor Lee shared an updated version of the District Strategic Goals and asked that members send input to him by email. Upon completion of thorough review, this item will go to the Board for approval at an upcoming meeting.

Adjourned 4:00 p.m.

Martha Strong

Chancellor's Office & Board of Trustees

BOARD MEETING

Thursday, May 9, 2013

(Tentative pages for review)

- 2:50 p.m. Call to Order – Room 235/245**
3:00 p.m. Closed Session – Room 300
4:00 p.m. Regular Business Meeting – Room 235/245

190 NEW BUSINESS

- 191** Consideration and adoption of a Resolution opposing Assembly Bill 955 (Williams), Public Postsecondary Education: Community Colleges: Intersession Extension Programs.
- 192** Consideration and approval of Board Meeting Schedule for July 2013 through December 2013.

400 BUDGET AND FINANCE

- 420** In the matter of the collaborative grant project between San Diego City College and Sol Price Retailing/Service Scholarship Program, hereafter referred to as the Price Scholars Program, for the administration of the Price Scholars Program, housed at and administered by San Diego City College, authority is requested to:
- 1.** Increase the contract amount from \$507,361 to \$531,165 in the General Fund/Restricted budget; and
 - 2.** Accept, budget and spend an additional \$23,804 in the 2012-2013 General Fund/Restricted Budget for the program from Price Scholars Program.
- 421** Authority to accept, budget and spend \$50,000 in the 2013-2014 General Fund/Restricted Budget for Continuing Education from the Arthur N. Rupe Foundation to support the Certified Nursing Assistant Program.
- 490** Approval of the District's Report of Participation in the San Diego County Investment Pool for the period ending March 31, 2013.
- 491** Consideration and adoption of the San Diego County Treasurer's Pooled Money Fund Investment Policy as the San Diego Community College District's Investment Policy.
- 492** Report of the 2012-2013 Third Quarter Financial Status Report, CCFS-311Q.

500 OPERATIONS

- 520** Consideration and approval of new or revised courses and programs.
- 540** Enter into agreements with health care agencies for use of clinical facilities by students enrolled in District Health Occupations Programs during the 2012-2013 fiscal year.
- 541** In the matter of a contract agreement between the U.S. Marine Corp and San Diego Military Education at San Diego City College, authority is requested to:
- 1.** Enter into a contract agreement with the U.S. Marine Corp in the amount of \$25,000 to teach a Marine Emergency Medical Technician Course to be conducted at the Marine Corps Air Station (MCAS) Miramar; and
 - 2.** Accept, budget and spend \$25,000 in the 2012-2013 General Fund/Restricted Budget increasing the budget from \$8,970 to \$33,970.
- 560** Authority for two students and one faculty advisor from City College to attend the International Study Program in Salzburg, Austria from May 25, 2013, through June 1, 2013.

500 OPERATIONS (Continued)

561 Authority for four students at Miramar College and one student at City College to travel to Denver, Colorado to co-present with faculty advisors at the annual conference of the Democracy Commitment project, a national initiative focused on civic learning and engagement of students from June 6-8, 2013.

562 Authorization is requested for five San Diego City College students and two advisors, Dr. Leroy Brady and Marie Disnew, to attend the 2013 National Business Competition in Kansas City, MO. This event is scheduled for May 20 - 24, 2013.

600 PERSONNEL

610 Certification of short-term personnel service effective on or after May 10, 2013, per California Education Code Section 88003.

611 Approval of academic, classified, substitute and student personnel actions relating to appointments, assignment changes, salary changes, status changes, leaves of absence, separations and volunteerism during the period April 1, 2013, through April 30, 2013.

650 Consideration and approval of sabbatical leaves for the 2013-2014 Academic year, in accordance with the SDCCD/AFT Guild Collective Bargaining Agreement.

651 Consideration of the application of Paul Adams, Professor at Mesa College for participation in the Reduced workload/Early Retirement Program.

680 In the matter regarding contract positions districtwide, effective May 10, 2013, authority is requested to:

1. Increase 0.400 FTE Broadcast Operations Specialist position (#010286) and incumbent, Range 21 (\$2,707-\$4,311) AFT/Office Technical unit to 0.438 FTE, at KSDS Radio, City College;
2. Reallocate Director of Resource Development classification, and 1.000 FTE vacant position (#011659), Range 15 (\$6,420-\$9,304) Management Unit to Range 16 (\$6,846-\$9,932), at Mesa College Instructional Services;
3. Re-Title Hourglass Park Coordinator (Athletic Officer) classification and 1.000 FTE position (#011209) and incumbent, Range 13 (\$5,537-\$7,910) Supervisory and Professional Administrators Association to Administrative Services Supervisor, at Miramar College Administrative Services; and
4. Reduce 1.000 FTE Program Support Technician position (#011042) and incumbent, Range 23 (\$2,874-\$4,577) AFT/Office Technical unit to 0.200 FTE, in the District Office Instructional Services Military Program at Corry Station, FL.

681 In the matter regarding Human Resources Reorganization, effective May 10, 2013, authority is requested to:

1. Delete 1.000 FTE vacant Accounting Supervisor position (#007662), Range G (\$5,255-\$7,502) Supervisory & Professional Administrators Association, in the Payroll Department;
2. Delete 1.000 FTE vacant Payroll Assistant position (#008386), Range 19 (\$2,560-\$4,077) AFT/Office Technical Unit, in the Payroll Department;
3. Establish 1.000 FTE Senior Account Clerk (position #011696), Range 19 (\$2,560-\$4,077), AFT/Office Technical Unit, in the Payroll Department;
4. Increase 0.500 FTE Human Resources Technician position (#009129) and incumbent, Range 23 (\$2,874-\$4,577) AFT/Office Technical unit, to 1.000 FTE, in the Legal Services Department; and
5. Establish 1.000 FTE Program Support Technician (position #011695), Range 23 (\$2,874-\$4,577), AFT/Office Technical, in the Legal Services Department.

700 SUPPLIES AND EQUIPMENT

710 Approval of purchase orders prepared during the period of March 01, 2013, through March 31, 2013.

800 BUILDINGS AND REAL ESTATE

810 Authority to establish a Parking Lot Lease at the San Diego Armory for the use of Mesa College students.

830 In the matter of Proposition N, authority to adopt a Resolution approving the use of the design-build contracting method for the Mesa College Center for Business and Technology project.

840 Authority to enter into a Professional Services Agreement with ECP Commercial to provide leasing assistance for excess District property at 8401 Aero Drive.

870 Authority to modify the contract value of the design-build contract awarded to Swinerton Builders for the Miramar College Fire Science/Emergency Medical Training (EMT) project.

871 Authority to modify the contract value of the design-build contract to Charles Pankow Builders, Ltd. for the new Administration Building and remodel of the existing A-100 Building for Continuing Education as part of the Public Safety Training Institute restructuring and secondary impacts.

872 Authority to award a contract for the domestic Water Loop Improvements Phase II at San Diego Mesa College to P.K. Mechanical Systems, Inc. the lowest responsible bidder on the basis of the listed base bids.

873 Authority to award a contract for the Interim Library/Student Services project at San Diego Miramar College to EC Constructors, Inc. the lowest responsible bidder on the basis of the listed Base Bids.

874 Authority to award a contract for the LRC Language Center Remodel project at San Diego Mesa College to EC Constructors Inc. the lowest responsible bidder on the basis of the listed Base Bids.

880 Ratification of change orders approved in the past 60 days exceeding ten percent (10%) of the original contract value under delegation of authority.

881 Ratification of Notices of Completion recorded under delegation of authority.

890 Recommendation to increase student parking permit fees as follows:

1. Automobile permits \$40 per fall/spring semester
2. Motorcycle permits \$20 per fall/spring semester
3. Carpool permits \$30 per fall/spring semester for qualified carpools
4. Financial Aid \$25 per fall/spring semester for qualified aid recipients
5. Automobile permits \$20 per summer semester for all automobiles
6. Motorcycle permits \$10 per summer semester for all motorcycles

900 INFORMATION ITEMS

901 Status Report on Student Success Scorecards

902 Report on the Districtwide Honors Program – 2012-2013