

Minutes
Miramar College Governance Committee
October 30, 2012
M Building, M-107R, Paralegal Conference Room
3:00 PM – 4:00PM

Called to order: 3:07 pm

In attendance: Sara Agonafer, Joyce Allen, Lou Ascione, Regina Bochicchio, Buran Haidar (Chair), Terrie Hubbard, David Navarro, Elizabeth Del Rio, Michael Shepard

Absent: Bob Fritsch, Wheeler North, Abbas Hersi

Guests: Kurt Hill

Approval of Minutes and agenda changes

October 9, 2012 meeting minutes were approved.

Agenda was reordered to review committee and subcommittee changes ahead of other New Business items.

New Business:

1. Committee goals for 2012/13-

- The committee reviewed its role and responsibilities as outlined in the College Governance Handbook:
 - Review governance issues for the campus and make recommendations if more than one committee should review an issue. **(CGC 1)**
 - Interpret Title 5 as it applies to faculty, staff, and students. **(CGC 2)**
 - Review and make recommendations regarding changes to the model as outlined in this Handbook. **(CGC 3)**
 - Review and make recommendations regarding changes to this Handbook. **(CGC 4)**
 - Provide an annual evaluation of the governance structure and its operating effectiveness. **(CGC 5)**

The committee's continued accomplishments related to its CGC3, CGC4, and CGC5 were acknowledged and the need to focus on CGC 2 to inform CGC 5 in 2012/13 was emphasized.

- The committee reviewed the perceptions of the August 2012 IE Retreat participants of what makes Miramar College unique and contrasted that with the OIRP 2009 Employee Perception Survey results about decision-making roles and processes. The OIRP 2012 Employee Perception Survey results will be reviewed once the results are published.
 - Draft goals for 2012/13 for discussion at the next meeting were presented and included:
 - Collaboration with PIEC on completion of analysis of committees' mapping of their functions (CGC5)
 - Facilitation of campus decision making in compliance with Title 5 (CGC 2) through:
 - a. Raising awareness of Title 5 regulations
 - b. Clarifying roles and limits of responsibilities of different groups in decision-making
2. State-wide and our campus shared governance issues: The commonality of current challenges of decision making processes at community colleges state-wide and the potential opportunities they raise for our campus were emphasized.
3. Review of proposed changes to the Basic Skills Subcommittee. The committee discussed the recommendation to reduce the number of administrators, classified staff, and faculty representatives. The committee approved the recommendation with one opposition and 3 abstentions.

Old Business:

1. Research Sub-Committee (RSC) changes were reviewed including the impact of listing the Planning and Research Analyst from the OIRP, under the classified membership, on limiting the campus classified staff representation. B. Haidar will consult with the College President for an agreeable alternative. The committee recommended clarification that the term "agenda" in item 1 of the section on " Key activities supporting the goals include" refers to the document prepared by the RSC by changing:
 1. *The ongoing development of an annual college-wide research agenda. to*
 1. *The ongoing development of the annual "Miramar College-wide Research Agenda".*
2. Technology Committee changes were reviewed and its recommendations were approved.
3. Website Sub-Committee changes were reviewed and its recommendations were approved.

Next Meeting: Next meeting will be scheduled for November. The Chair will survey the committee members' availability.

College Governance Committee:

Sara Agonafer, Joyce Allen, Lou Ascione, Regina Bochicchio, Bob Fritsch, Buran Haidar (Chair), Terrie Hubbard, Wheeler North, Elizabeth Del Rio, Abbas Hersi