

San Diego Miramar College
Instructional Program Review and SLOAC Subcommittee

Minutes

March 8th, 2011, 4:00 pm – 5:30 pm

President's Conference Room

Present: Lou Ascione; Randy Barnes; Lawrence Hahn; Buran Haidar; Mark Hertica; Ryan Monroe; Susan Schwarz; Duane Short

1) Call to order

The meeting was called to order at 4:09 pm.

2) Approval of agenda

The agenda was approved by unanimous vote with one change to address the Program Review Business first.

3) Approval of minutes

The minutes from last meeting were approved by unanimous vote with a spelling correction.

4) Approval of minutes

The minutes from last meeting were approved by unanimous vote with a spelling correction.

5) Program Review Business

a) Program Review Form for 2011-2012

D. Short reminded the committee that "Appendix D" describing the hierarchy of departments, programs, awards, and courses had already been approved to be added to the document and asked for a final decision on combining the program areas of Psychology and Social and Behavioral Sciences. L. Ascione stated that there are professors who are teaching in both areas and the department is supportive of combining them into one program called Social and Behavioral Sciences. The committee agreed to make the revision to Appendix D.

The committee discussed the program review data report provided annually by the district instructional research office. The committee discussed ways to make this report more "user friendly" or able to be manipulated by the end user, such as individualized reports or reports in Excel format. B. Haidar commented that it is important that subject areas

look at student outcomes such as retention and success rates. The committee discussed the idea of a more simplified one-page program review research document that shows some simple big-picture analysis of each program rather than the tables of data that are currently being provided. The committee agreed to discuss this idea at a later meeting.

D. Short suggested that a header for Research be added to the “Needs” section of the program review document. This would aid the CBR and Research Committee in identifying common research needs and also would help to foster a “culture of evidence” on campus. The committee discussed the suggestion and approved the addition to the program review document.

6) SLOAC Business

a) Model for Student Awareness Survey – deferred to a future meeting

b) SLOAC Additions to Program Review Form

B. Haidar shared some SLOAC information tables that she will suggest be added to the program review document for next year. D. Short and M. Hertica provided feedback on the tables. B. Haidar agreed to bring a revised version of the tables to the next meeting.

7) Other Business – none.

8) Roundtable/Announcements – none.

9) Adjournment

The meeting was adjourned at 5:35pm.